



Middleham CE VA Primary School  
Park Lane  
Middleham  
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Headteacher – Mrs L Evans

7th November 2017

Dear Parents

As we are fast approaching the winter months and it is possible that adverse weather conditions may affect school opening, now is a good time to remind you as to the procedure we will follow if school has to be closed at the beginning of the day.

First and foremost, we will post any closures on our school website and text all parents to inform you of the closure. Please try the website as your first point of information.

Also, a member of staff will ring our parent contacts by approximately 8am. The contacts are:

Kathy Wheeler – 623093 (Middleham and surrounding areas)

Sarah Close – 640211 (Agglethorpe and surrounding areas)

Clare Lambert – 640296 (Braidley and surrounding areas)

Please ring one of the contacts to find out if school is open or closed if you have been unable to find the information from the website/test message. In addition, signs will be placed in school windows advising of closure and the school website will be updated.

**An announcement will also be made on TFM Radio.**

If you are unable to get through to a parent contact, please ring Helen Martin on 01325 377472 or 07814 645924.

Thank you to all our parent contacts; we are very grateful to you for your help.

In the event that school has to close part way through the day, staff will contact all parents to advise them. If you think that you might have difficulty collecting your child in these circumstances, please ensure you let the school know what arrangements you have in place for this.

If you have any questions, please don't hesitate to ask.

Kind Regards

Mrs L Evans  
Executive Headteacher

