



Middleham CE VA Primary School
Park Lane
Middleham
North Yorkshire
DL8 4QX
Phone: 01969 623592

Email: admin@middleham.n-yorks.sch.uk
Headteacher – Mrs J. E. Dobbs BEd (hons) MA NPQH

REPORTING YOUR CHILD ABSENT FROM SCHOOL

If a child is absent from school due to illness or for any other reason, the school must be informed by note, telephone call or email by 9.15am on each morning of their absence.

If notification of absence is not received the school will contact parents/carers using contact details held at school. It is important that these are kept up to date.

If we are unable to establish the whereabouts of a child then, in line with NYCC safeguarding procedure, the Children Missing from Education team will be informed. The Police may also be informed.

Thank you for your co-operation.

Mrs Jo Dobbs
Headteacher